

July 2011

Volume 8, Issue 7

# Capital Events



## Special Interest Articles:

Win, Lose or Set-Seating Arrangements

Upcoming Events  
Silent Auction  
Regional Conference

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## "Win, Lose or Set-Seating Arrangements"

Jennifer Anderson, Leon County Schools, presented our program; Win, Lose or Set-Seating Arrangements, in a fun atmosphere. Her presentation provided several different ways in seating an audience; including Theater style, Chevron style, Rounds, Half Rounds, Classroom, U-shape, Box, and on and on. We all learned a new name, Herringbone style, also known as Theater style. We were tested on scenarios of meetings and how we would seat the attendees. It was a very interactive meeting with complete group participation. Thank you to Ms. Anderson for a fun time and learning experience.

Below left to right, sponsors for the evening, Janet Roach, Visit Tallahassee and Karen Lambert, Cabot Lodge Tallahassee

Thank you for your continued support and sponsorship for the July meeting. The array of food, including sandwich makings, mini links in pastry, mini quiche, spinach dip and chips, fruits and cheese were all delicious. And a big thank you for the fabulous treats of homemade ice cream and lots of good toppings to add.



Above left to right  
Amy Brown, President

Jennifer Anderson, our  
presenter for the evening,

Gloria Marion-Smith, Program  
Chair



## "The Month of Julius Caesar"

to you from the mystery  
writer



## President's Message – Amy Brown, CGMP, Florida Capital Chapter President

I want to take this time to welcome our newly appointed board; Chris Schuh, First Vice President; Janet Roach, CGMP; Second Vice President; Claire Smith, Secretary; Joice Ventry, CMP, Treasurer; Retha Nero, CGMP, Director; John Read, Director; Krystal Serrano, CGMP, Director; and Ellen Sliger, CGMP, Immediate Past President. I know you will serve the chapter in the best way possible in moving towards greatness as a TEAM. Thank you for your support and dedication to the organization. And I am proud to serve as your President for another two years.

### **SGMP Board**

*Ellen Sliger, CGMP  
Immediate Past  
President*

*Chris Schuh  
First VP*

*Janet Roach, CGMP  
Second VP*

*Claire Smith  
Secretary*

*Joice Ventry, CMP  
Treasurer*

*Directors:  
Retha Nero, CGMP  
John Read  
Krystal Serrano, CGMP*

Remember SGMP is here to serve you, so “Connect to Government meetings - Plug into SGMP”!

Please do not hesitate to e-mail me [Amy.Brown@freshfromflorida.com](mailto:Amy.Brown@freshfromflorida.com) or call me (850) 617-7510 with any of your suggestions, questions or concerns.

Thanks again for your valuable support and encouragement.

## August 16 - Annual Silent Auction

Sponsored by DoubleTree Tallahassee/location same

Tuesday, August 16, 2011

RSVP – [www.sgmpfl.org](http://www.sgmpfl.org)

Remember to RSVP and pay on-line to save time at the meeting.

### **Membership Report**

Current Report  
56.7% Planners  
43.3% Suppliers  
Planners – 68  
Suppliers – 52  
Not including retirees or  
Educators/Students

### **Monthly Board Meetings**

The Board meets the same day and place as the membership meeting beginning at 4:30 pm. Members are welcome to attend, and minutes are available upon request.

### Looking Ahead – National Conferences

May 16-19, 2012 – New Orleans, LA

### A Need to Know – Upcoming Program Dates

August 16 – Annual Silent Auction  
September 11-14 - SE Regional Education Conference  
October 18/TBA - November 15/TBA  
December 13 – Holiday Charity Event

### **Committee Chairs**

Archives, George Nero  
Community Service, Gabrielle  
Honors & Awards, Arlene Roberts  
Member Services, Melissa Jackson  
Membership Recruitment and Retention,  
Lydia Southwell  
National Conference, Amy Brown  
Programs, Gloria Marion-Smith  
Publications, Arlene Roberts  
Special Events, Karen Lambert  
Sponsorship, Arlene Roberts  
Fundraising, Joice Ventry  
Web, Janet Roach

**About the organization** - The SGMP Florida Capital Chapter chartered June, 1989 with 35 members. The chapter offers a variety of services to its members, including monthly educational programs, leadership opportunities, social activities and a strong code of ethics.

**Mission Statement** - The Society of Government Meeting Professionals is a national organization dedicated to improving the knowledge and expertise of individuals in the planning and management of government meetings through education, training, and industry relationships.

## July Charity

### Regional Charity – The Daytona Police Foundation

Submitted by, Dr. James L. Moran, Jr.

The SGMP Southeast Regional Education Conference previously announced that the Daytona Beach Police Foundation would be its 2011 charity of the year.

The Daytona Beach Police Foundation provides aid to officers and enhances public safety. The foundation works to support advanced law enforcement training opportunities, aid in community crime prevention programs and assist in research and development. Every day, these courageous men and women of the Daytona Beach Police Department put their lives on the line to protect and serve its citizens. By supporting this Foundation, SGMP Chapters in Florida, will play a unique role in providing direct assistance to the officers who serve and protect local citizens and neighborhoods throughout the city of Daytona Beach, FL.

So join me, as we, the Florida Capital Chapter of SGMP, stand in support of this year's Regional Charity. On July 12, 2011, our local will be collecting your donations and together we will make a significant contribution, to this cause.

For more information on the Daytona Beach Police Foundation, visit [daytonabeachpolicefoundation.org](http://daytonabeachpolicefoundation.org).

Our President, Amy Brown, our Community Service Chair, Dr. Gabrielle Gabrielli and I, Dr. James L. Moran, Jr., thank you in advance, for your kind and selfless gifts.

Dr. James L. Moran, Jr. below



## **Annual Silent Auction Come Join the Fun!**

**Our annual auction will be held August 16, 2011 at the DoubleTree Hotel Tallahassee, beginning at 5:00 pm. Mark your calendar now and plan to join us for a night of networking, shopping, and raising funds for SGMP Florida Capital Chapter. These funds go to scholarships for sending members to the National Conference.**

**Plan to bring your family and friends for a fun filled event!**

**We still need donations of auction items. To date, we have 22 items for the bidding tables. Put yourself to the test in bringing something out of the ordinary. Ordinary is ok too! Donations are welcomed from planners too, not just our suppliers. Donate something you have made; cake(s), pie(s), cookies, etc. Do you knit or crochet? Donate a handmade shawl or throw cover. Put a basket together with your homemade yummys! Do an event basket; BBQ, fishing, cooking, etc. Be creative!**

**You will find the full Auction information and donation form on the web site, [www.sgmpfl.org](http://www.sgmpfl.org)**

**Thank you in advance for your support and donation!**

**PACT – Participation – Attendance – Commitment – Time**

**PACT Is the Florida Capital Chapter’s Member Enhancement Program to recognize those who have shared their volunteer time, and awarding them with tokens of SGMP’s appreciation for what they do. There are three levels of commitment; 125 points awarding a Red PACT dangler, 350 points awarding a Blue PACT dangler, and 700 points awarding a White PACT dangler. The PACT schedule and meeting form are both located on the web site for your convenience. The point schedule is included below.**

**PACT**

125 points – Red, 350 points – Blue, 700 points – White

Below, Arlene Roberts presenting Karen Lambert her Blue Dangler

**Activity**

1. Board Member month
2. Committee(s) – Active participation
3. SGMP Event – Active participation
4. SGMP Event (Lead)
5. SGMP FEC - Attendance
6. SGMP NEC - Attendance
7. Monthly Meetings
8. Working Registration
9. Newsletter Article
10. Program Presenter
11. Program Sponsor
12. New Member Orientation
13. Silent Auction Item(s)
14. RSVP to monthly meeting
15. Professional Designation

**Points Awarded**

- 8 points per
- 5 points
- 5 points
- 10 points
- 5 points
- 5 points
- 3 points
- 5 points
- 5 points
- 10 pts
- 10 pts
- 10 pts
- 5 points
- 2 points
- 10 points – one time award



RSVP/Meeting attendee list to track chapter members’ activities. It will be the responsibility of respective committee chairs to report monthly activity; sign in sheets at monthly programs, newsletter articles, committee meetings, RSVP list, sponsor lists, etc. Meeting/Event form on web.

Points cannot be given on hear say. PACT recorder needs documentation in order to post properly.



Left, Arlene Roberts presenting Janet Roach her Blue Dangler



Right, Arlene Roberts presenting Lydia Southwell her Red Dangler

## Please Welcome our Newest Members

Sgt. Wendy DeLeon, Planner, US Southern Command  
Carolyn Staten, Planner, Department of Health  
Cheryl Graham, Planner, Office Minority Health  
Edillia Faz, Contract Planner, Hospitality Revenue Services  
Brittany Callahan, Supplier, Westin Tampa Harbour Island, Tampa, Miami  
Elizabeth Diaz, Supplier, Sheraton Miami Airport  
Maria Pellitero, Supplier, Shula's Hotel & Golf Club  
Florencia Shiffer, Supplier, Hilton Sandestin Beach Golf Resort & Spa  
Betty Homan, Supplier, The Florida Hotel and Conference Center

## National Conference Notes

### **Military-Style Self Defense for Professional Women, Submitted by Buenita Lee**

It was an opportunity to engage on hands-on methods of dealing with personal attacks from strangers. The basic is usually the knee in the groin, but Mr. Kyle Eastham provided new and innovative ways to deal with attackers, to provide brief opportunities to cripple attacker to allow you to run away. He does not suggest you confront your attacker, but to become interested in simply distracting for a brief period.

The presenter provided not only hands-on suggested moves, but provided insight of studies regarding how women are selected by their attackers. He suggests that we become very aware of our surroundings when leaving our car and upon approaching our cars. He suggests women remember not to park in dark or secluded areas, and to ask for an escort to dark areas of parking lots, be aware of strangers who bump into you. Do walk and text, have your keys ready for entry to your car.

Weapons are something that we can create out of most things in our purses and we should be aware if we find ourselves in fear of our lives. Suggested items are pointed combs, hairspray, keys between fingers, any blunt instrument and cell phone camera mode.

I was also pleased to know that a small female can provide protection for herself against a larger man given the correct movements and confidence to perform those movements. I really enjoyed the overall presenter's information and highly recommend him for others if he is there next.

Given that this article is open to all the public. I do not want to share a lot of the information provided, but will gladly share at one of our future meetings.



Save the Date  
September 11-14, 2011

**2011** The Shores Resort & Spa in Daytona Beach Shores, FL  
September 11-14, 2011

**SGMP** Southeast Regional Education Conference

Mark your calendar (September 11-14, 2011) and make plans to join us at the Southeast Regional Education Conference for this premiere event!

- Develop skills to position yourself as a strategic asset to your organization
- Get up-to-speed on industry developments and learn ways to plan more efficiently
- Learn how to work with tighter budgets and less staffing, all while facing higher expectations
- Tap into SGMP's vast network of contacts and established partners
- Learn new planning tools that will help you save time, minimize errors, reduce costs and increase your quality of service

The event will take place at the beautiful [Shores Resort & Spa](#) in Daytona Beach Shores, FL. [Visit us online at: sgmpseiregionalconference.org](http://sgmpseiregionalconference.org)

